**Attendance**: Ken Bailey, Adam Sampson, Sariena Sampson, Lore Berglund, JPat Stevens

Meeting called to order by Ken Bailey, President, at 4:05 pm.

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| **Topic of Discussion** | **Action** | **Approval** |
| DCG Grant   * check received * We will buy 4 complete sets of gear from IMO * Nobody can borrow the gear for any reason other than a KKC sponsored training. | * Updates to website forthcoming | YES |
| Grotto Membership for CIG and DCG   * Anyone in these grottos get a free year of membership with KKC | * None | N/A |
| Policy for Institutional Membership   * Institutional membership policy was discussed. | * None | N/A |
| Climbing Program for Bat Biologist in Feb (Copperhead)   * Place to be determined | * Look in to place * Announcements forthcoming. | YES |
| First Aid Class with FKG   * High Trauma course for caveres * Turner’s Cave? * March? | * Advertising and collection of monies to be facilitated on website | YES |
| March Timfest   * KKC will be helping | * Updates to KKC website as they become availiable | YES |
| Speoleofest Booth   * Open to idea of having a booth at speleofest if invited | * JPat will facilitate setting a meeting | YES |
| Social Media Policy   * Need to write | * Writing in process | YES |
| Cave Cleanup   * Looking into 3 locations | * Making contact with owners | YES |
| Next Open Meeting   * Looking into 2 potential speakers * Open mic for members who want share their current projects * Mid-City Mall Library as potential location, Date TBA | * Scheduling meeting with library | YES |

Meeting adjourned by Ken Bailey, President, at 6:54 pm.